

GRANDE du WA - REQUEST FOR PAYMENT or DEPOSIT

Circle One

Current Officers

Chef de Gare
Chef de Train
Correspondant
Commissaire Intendant

Passé Officers

Chef de Gare
Chef de Train
Correspondant
Commissaire Intendant

Charitable Donation
Publicity
Supplies

**Commissaire Intendant
Use Only**

VIP
Accounts Payable
Hospitality

Income

Per Capita
Donation
Miscellaneous

**Commissaire Intendant
Use Only**

Transaction Date:

Check Number:

Voucher Number:

+/-
Ending Balance:

-----**COMPLETE ONE SECTION BELOW**-----

PAYMENT REQUEST (Individual)

Payable to: _____

Amount: _____

_____ Deliver Check to Requestor _____ Deliver Check to Address

Address: _____

Contact Name: _____

Contact Phone: _____

Purpose: (Attach Invoice/Receipt) _____

Check Needed By: (Date) _____

CHARITABLE DONATION REQUEST

Payable to: _____

Amount: _____

_____ Deliver Check to Requestor _____ Deliver Check to Address

Address: _____

Contact Name: _____

Contact Phone: _____

501(c)(3)/EIN Number: (if available) _____

Specifics of how the money will be used: (Attach donation request)

Check Needed By: (Date) _____

DEPOSIT REQUEST

Amount: _____

Funds Received From: _____

-----**AUTHORIZATION REQUIRED**-----

Please deduct/add the above amount from my current balance of

\$ _____ leaving a remaining balance of \$ _____

Print/Sign

Date